



DinSide

User's guide – 11/05/2022

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1. Preamble

DinSide allows, through a web browser, to access the users and their parameters, the different categories, the time slots and the opening or unlocking of the DBM6000 doors.

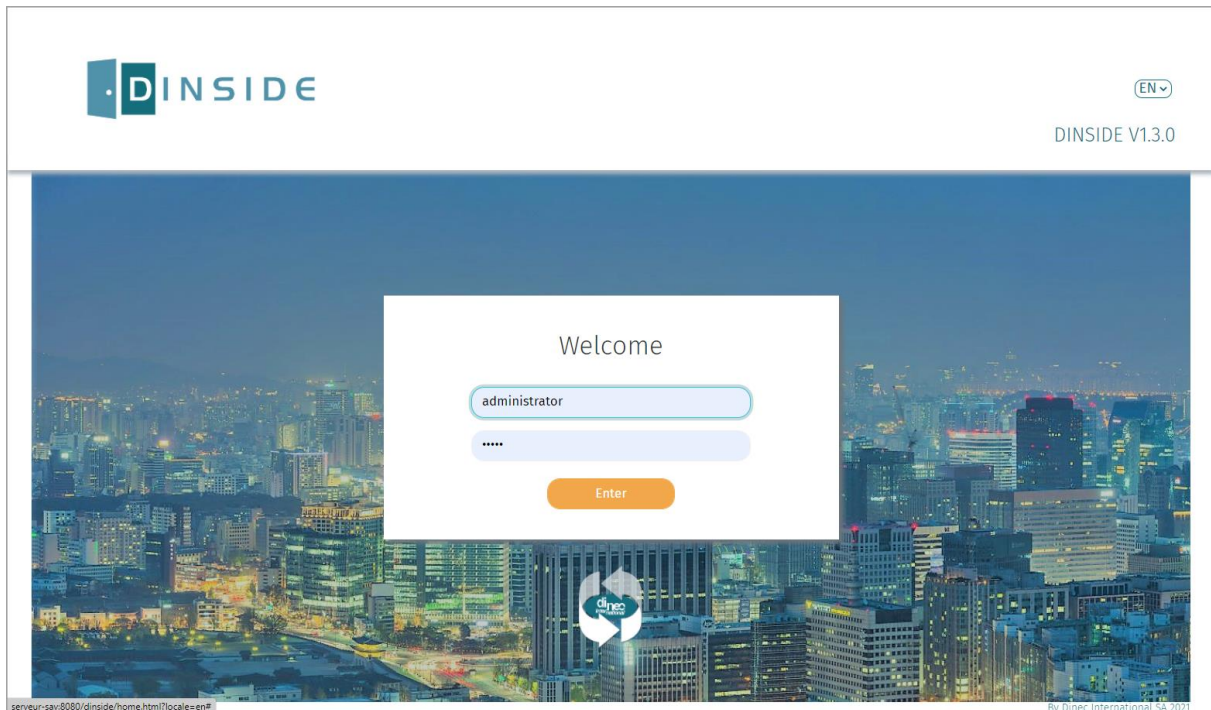
There are two types of connections:

- The first one is a "Web Client" version, therefore only for the access control part of your DBM6000 system.
- The second one is in multi-entity version for the management of users and accesses of your entities.

Important note: It is not because you have access to DinSide with its web browser that the application is accessible through the Internet!

In IT, a web application is an application that can be manipulated directly online through a web browser and that does not require installation on client machines unlike traditional applications. A web application is generally installed on a server and is manipulated by activating widgets using a web browser via a computer network (intranet, local network, etc).

2. First connection

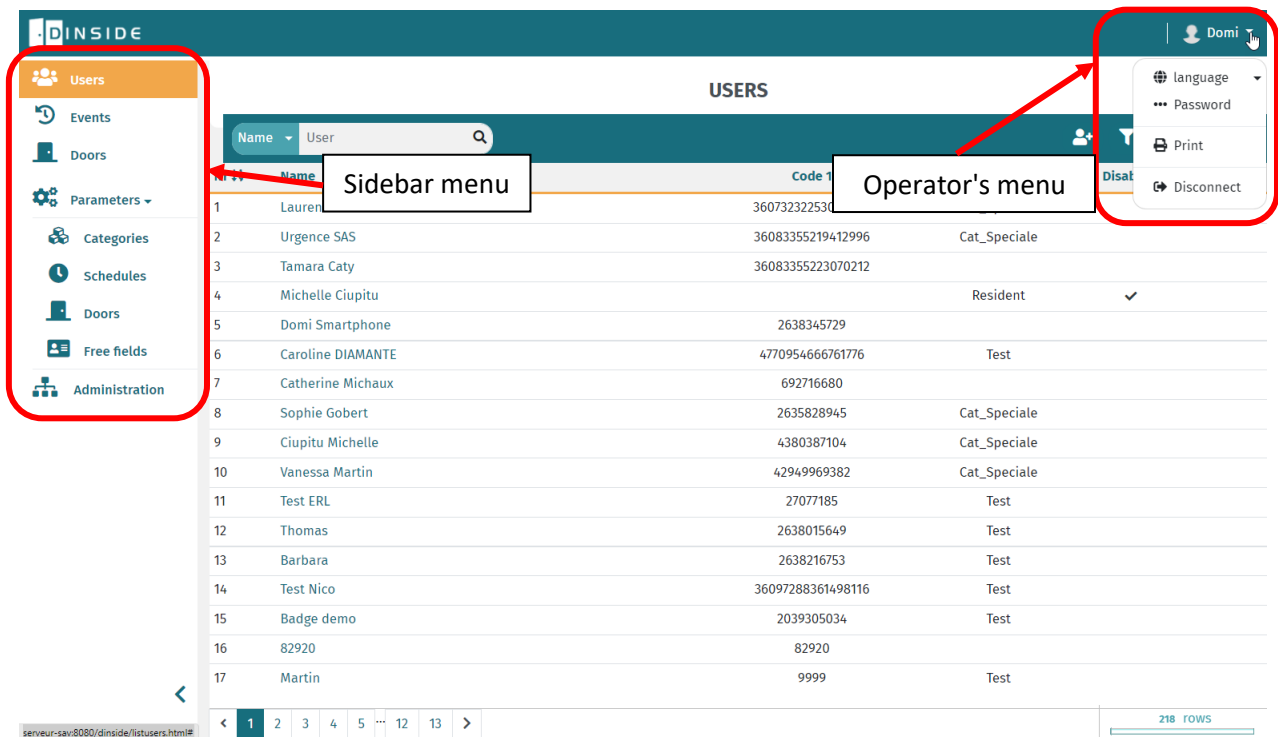


Your first connection must be done with an administrator login recognized by the DBM6000.

Attention, the password requires between 8 and 31 characters with at least 1 special character, 1 number, 1 lower case, 1 upper case. (The password structure is configurable in the DBM6000)

If your password security level is not sufficient, you must first change it in the DBM6000.

3. Description of the main menus of the main screen



3.1 Sidebar menu

- Users: Show the list of users.
- Events: Displays events.
- Doors: Shows the DBM6000 accesses and the schedule of free or forbidden accesses to the doors.
- Parameters
 - o Categories: Allows you to display and create access categories.
 - o Schedules: Allows you to display and create weekly, daily and calendar time periods.
 - o Doors: Allows the parameterization of the doors of the DBM6000 and/or of your entity.
 - o Free fields: Allows the parameterization of the free fields of the user form.
- Administration: Allows you to view the global resources of the system, create and manage entities and view information about the DBM6000 server.

3.2 Operator's menu

- Language: Allows you to choose the language used to display the different pages and menus.
- Password: Allows you to change your password.
- Print: Allows printing the server informations.
- Disconnect: Disconnection of the operator during use.







Note: When you work with entities and you are an administrator, a drop-down menu will be present in the title bar with the possibility to change the entity as you wish and the option "Entity" will be visible in the side menu.

In the following pages you will find more details on how to use DinSide.

4. Users

4.1 User list

This screen shows you the list of users that are in the DBM6000 or in your entity.

USERS				
Name User 				
    				
Nr	Name	Code 1	Main cat.	Disabled
1	Laurence	36073232253089540	Cat_Speciale	
2	Urgence SAS	36083355219412996	Cat_Speciale	
3	Tamara Caty	36083355223070212		
4	Michelle Ciupitu		Resident	<input checked="" type="checkbox"/>
5	Daniela Scurtu	3638245720		

You can sort the list by clicking on the name of the column to sort.

The search field helps you find a user by name, Id, badge number, car plate, DinLinkID and free fields. As you enter the name or Id, the list is updated with the data found.

Other options are available:



Create a new user.



Allows you to filter the display of the list of users.



Activates the multiple selection mode.



Allows you to choose the columns that will be displayed.






Opens the display options.

Note: If you work with entities, the list will include only the users of the entity for which you are responsible, as well as the users of public entities.

4.2 Create a new user

In the "New user" window you must fill in the following fields:

NEW USER  



General

Categories

Validity

Identifiers

Rights

Events

General

Name :

Categories

Main category:

-

Validity

☒ Always valid

☐ Temporarily disabled

Identifiers

Badge 1:

Code:

Badge lost:

Mifare/Desfire

☐

Badge 2:







Code:


Badge lost:

Mifare/Desfire

☐


Keypad code :

- **General**  :
Encode the user name.
Other fields can be included in this section and can be configured in the "[Free fields](#)" menu.
- **Categories**  :
Using the drop-down menu, you can choose the main category that you want to assign to your user.
The "Display all" option allows you to display all the subcategories of the installation.
- **Validity**  :
In this section you can determine the validity of your user and if necessary, temporarily deactivate it.
- **Identifiers**  :
The encoding of the identifiers is performed in this section.
By clicking in the "code" field, you activate the option to encode a door of the installation via a reader. You can also use an operator reader by using the "UsbTray*" application which turns your DA-1836 or DA-1837 (EM-125Khz) operator reader into a keyboard emulator or use the LCT5006 MiFare operator reader.
You can also encode the keypad code and the license plate of the user.
Only the biometric fingerprints are still to be encoded in the DBM6000.
- **Rights**  :
Some rights can be assigned to the user. You just have to check the option and validate the user for them to be taken in consideration.
The rights are:
 - Full management
 - Configuration parameters
 - Users programming
 - Planning and doors opening
 - View events history
 - View users and parameters
- **Events**  :
This section displays the events of the user.
- **Picture**:
By clicking on the button of the user picture, a menu is displayed to add, modify or delete the user picture.

When you have encoded the desired data, you can click on the  to validate and save your new user.

** UsbTray is available in the folder \DBM6000V3\Tools\ of the Dinec USB key or downloadable in the Customer Area of our site <http://www.dinec.be>*

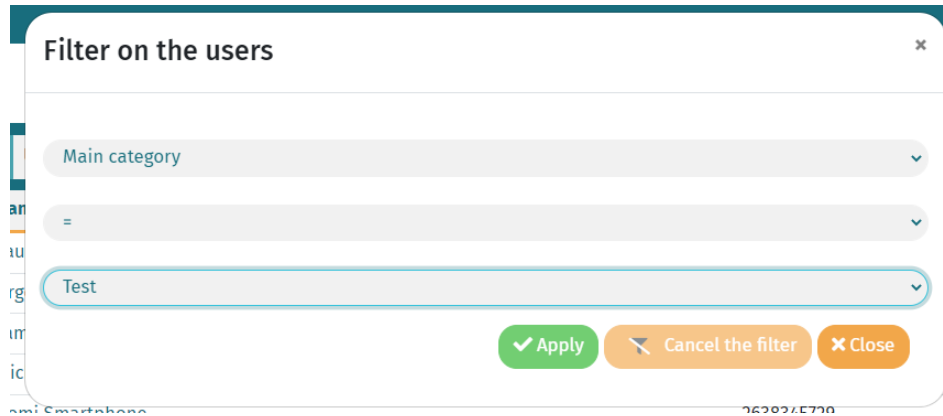
4.2.1 Modification / Delete user

By clicking on the user's name, you can edit the user's file to make changes or to permanently delete the user by clicking on the icon . In the case of a deletion, you will be asked for confirmation.

4.3 Filtering the user list display

By clicking on the icon for filtering the user list display, you will have a window with different filtering options available.

In the example below a filtering is done on all users whose main category is "Test".



The dialog box titled "Filter on the users" contains three input fields. The first field is labeled "Main category" and has a dropdown arrow. The second field contains an equals sign "=" and also has a dropdown arrow. The third field contains the text "Test" and has a dropdown arrow. At the bottom right, there are three buttons: "Apply" (green with a checkmark), "Cancel the filter" (orange with a cancel icon), and "Close" (orange with an X).

4.4 Group selection

You can select multiple users from the list to:

- See the events of selected users.
- Make a group programming of the categories and validities.
- Assign or remove a category to selected users.
- Remove all "DBM6000" accesses to the selected users. If there is access to other entities and BeeLock, these will be maintained.
- Delete selected users.
- Cancel group selection and return to normal display.

Note: Some options are only available on " specific users of the entity ".

USERS

Name

Name

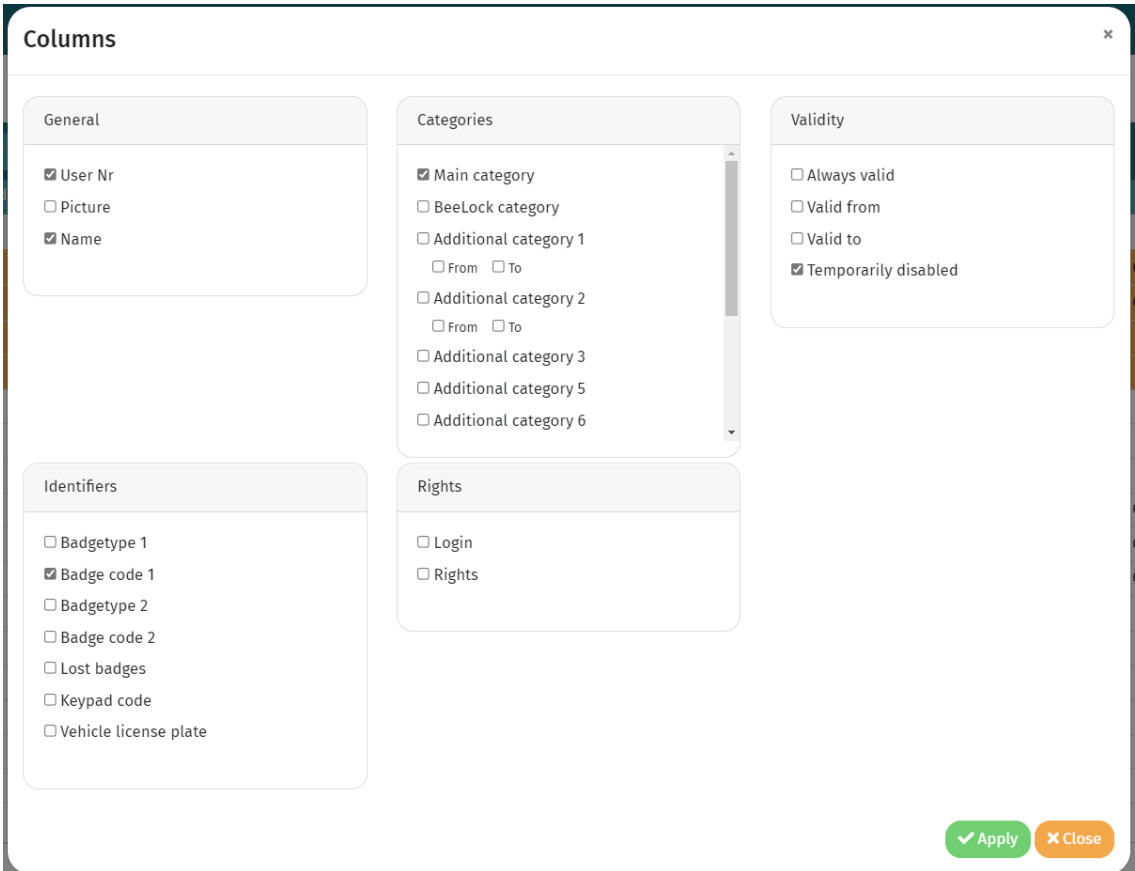
Le mode de sélection multiple est activé.

Focus 4

<div><input type="checkbox"/></div> <div>Nr ↓</div>	Name	Events	Code 1	Main cat.	Disabled	
<div><input checked="" type="checkbox"/></div>	1	Laurence		36073232253089540	Cat_Speciale	
<div><input checked="" type="checkbox"/></div>	2	Urgence SAS		36083355219412996	Cat_Speciale	
<div><input checked="" type="checkbox"/></div>	3	Tamara Caty		36083355223070212		
<div><input checked="" type="checkbox"/></div>	4	Michelle Ciupitu			Resident	<div><input checked="" type="checkbox"/></div>
<div><input type="checkbox"/></div>	5	Domi Smartphone		2638345729		
<div><input type="checkbox"/></div>	6	Caroline DIAMANTE		4770954666761776	Test	
<div><input type="checkbox"/></div>	7	Catherine Michaux		692716680		
<div><input type="checkbox"/></div>	8	Sophie Gobert		2635828945	Cat_Speciale	
<div><input type="checkbox"/></div>	9	Ciupitu Michelle		4380387104	Cat_Speciale	
<div><input type="checkbox"/></div>	10	Vanessa Martin		42949969382	Cat_Speciale	

4.5 Columns

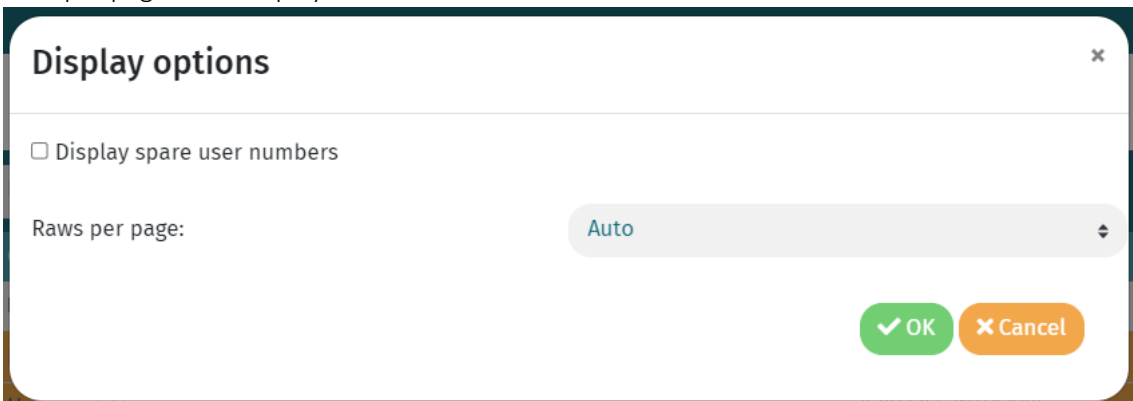
This window allows you to configure the columns that will be displayed in the "Users" screen



The "Columns" window is a configuration interface for the "Users" screen. It features a title bar with a close button (X) and a main area divided into five sections: General, Categories, Validity, Identifiers, and Rights. The General section contains checkboxes for "User Nr" (checked), "Picture", and "Name" (checked). The Categories section has a scrollable list of checkboxes: "Main category" (checked), "BeeLock category", "Additional category 1" (with "From" and "To" sub-options), "Additional category 2" (with "From" and "To" sub-options), "Additional category 3", "Additional category 5", and "Additional category 6". The Validity section includes checkboxes for "Always valid", "Valid from", "Valid to", and "Temporarily disabled" (checked). The Identifiers section lists checkboxes for "Badgetype 1", "Badge code 1" (checked), "Badgetype 2", "Badge code 2", "Lost badges", "Keypad code", and "Vehicle license plate". The Rights section has checkboxes for "Login" and "Rights". At the bottom right, there are two buttons: a green "Apply" button with a checkmark and an orange "Close" button with an X.

4.6 Display options

This window will allow you to activate the display of free IDs in the list of users and the number of lines per page to be displayed.



The "Display options" window is a configuration interface for the "Users" screen. It features a title bar with a close button (X) and a main area with two sections. The first section contains a checkbox for "Display spare user numbers". The second section is labeled "Rows per page:" and features a dropdown menu currently set to "Auto". At the bottom right, there are two buttons: a green "OK" button with a checkmark and an orange "Cancel" button with an X.

5. Events







This screen shows you all the events of the DBM6000 or of the entity for which you are responsible. You can filter the display by selecting a start and/or end date.

In addition to the dates, you can also filter the display by selecting one or more accesses and in this case, only the events concerning this or these accesses will be displayed.

6. Doors

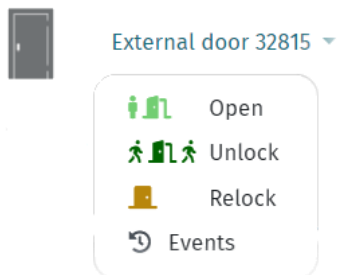
This screen shows you all doors of the DBM6000 and/or the doors of your entity and the public doors.

Different icons show you the status of the access *(by leaving your mouse cursor on the access, a pop-up shows you the status)*:


-  This icon means that the access is offline.
-  This icon means that there is a problem with the reader.
-  This icon means that there is a reader problem and the alarm output is triggered.
-  This icon means that the access is in maintenance.
-  This icon means that the access is online and that there are no problems.
-  This icon means that the APERIO access is online and that there are no problems.

6.1 Possible actions

By clicking on the ▼ icon of the access, you have access to the menu of possible actions
From this menu you can " Open ", " Unlock " or " Relock " the access and see the " Events " of this access.

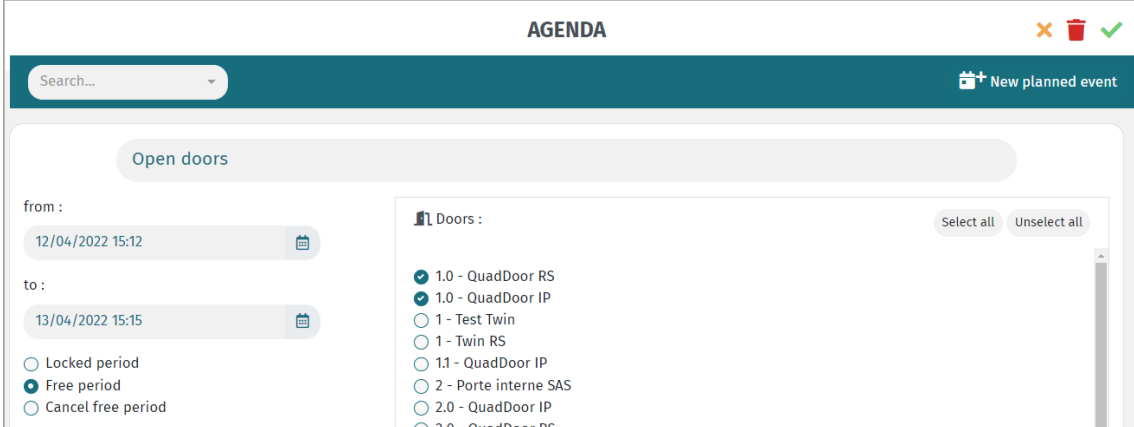


6.2 Agenda

By clicking on the  Agenda icon in the "Doors" window, you have access to the calendar where you can schedule actions to put one or more accesses in "Locked period" or in "free period" or even "cancel free periods" during a defined period.

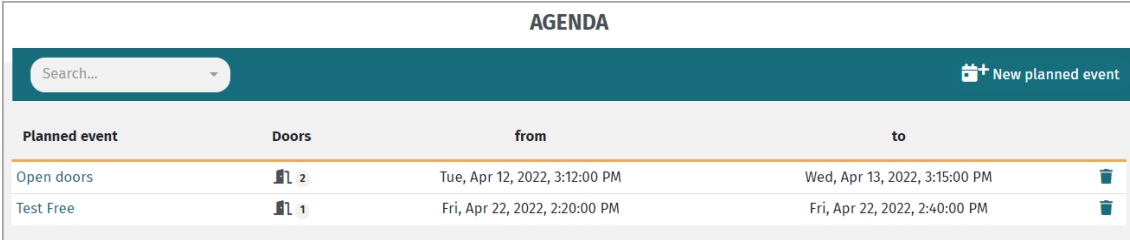
To create a new planned event, first click on the  New planned event icon.





In the window that opens you must indicate the name of the event, the "from" and "to" date and time, the type of action and you must select the accesses that will be affected.



The screenshot shows the 'AGENDA' window with a search bar and a 'New planned event' button. The main section is titled 'Open doors'. It includes a 'from' date field set to '12/04/2022 15:12' and a 'to' date field set to '13/04/2022 15:15'. Below these are radio buttons for 'Locked period', 'Free period' (selected), and 'Cancel free period'. To the right, under 'Doors:', there is a list of door names with checkboxes. The first two, '1.0 - QuadDoor RS' and '1.0 - QuadDoor IP', are checked. There are also 'Select all' and 'Unselect all' buttons.

When your planned event has been validated, it will be displayed in the "Agenda" window. To check the type of action, place your mouse on the door icon and a popup window will appear.



AGENDA				
Search...				
New planned event				
Planned event	Doors	from	to	
Open doors	 2	Tue, Apr 12, 2022, 3:12:00 PM	Wed, Apr 13, 2022, 3:15:00 PM	
Test Free	 1	Fri, Apr 22, 2022, 2:20:00 PM	Fri, Apr 22, 2022, 2:40:00 PM	

To modify the action, click on the name of the planned event to edit it. Click on the trash to remove it.

Note: The selected accesses must be related to the same controller. If this is not the case you will have to create several events.


7. Parameters

7.1 Categories

This screen shows you all the categories of the DBM6000.

In this list you can see the name of the category, the number of scheduled calendars it includes, the number of doors included and if the category is accessible during the prohibited periods.

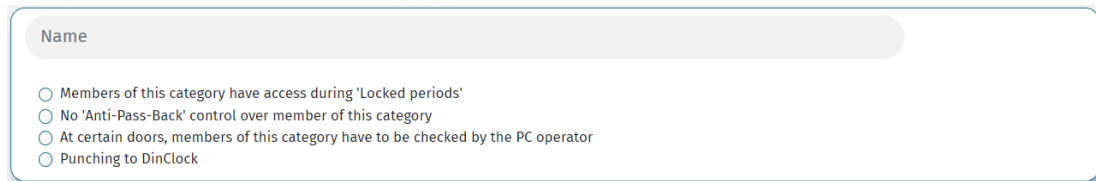
7.1.1 Create a new category

To create a new category, you must click on the icon 

Then and as in the DBM6000, you must configure different sections:

- **Name:**

In this section you enter the name that you want for the category and you can activate or not the options available for this category.



- **Elevator:**

If an elevator module is activated in the DBM6000, its name will appear and you will have access to the corresponding options.

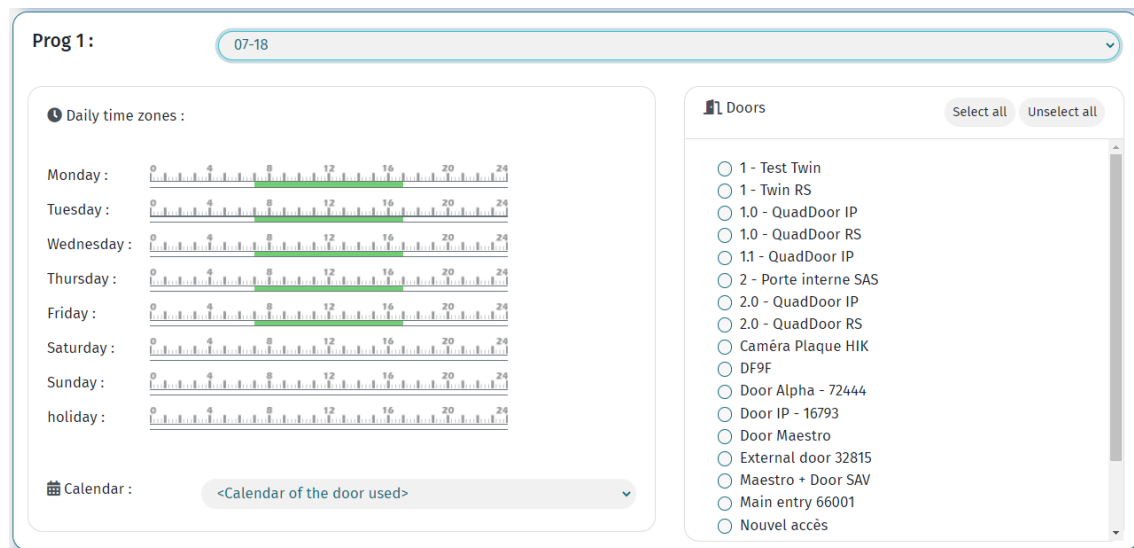
- **Prog 1 to Prog 8:**

In the following sections, you can make up to 8 different programs in your category.

You must first choose a weekly time zone which will fill the daily time zones on the screen.



On the right side of this window, you must choose the accesses that will be affected by this programming.

You can also apply for a schedule to this program.



7.1.2 Modify / Delete a category

If you want to modify or delete a category, just click on the category name to edit it.


When the category is edited, you can modify it and then validate the changes by clicking on the  or if you want to delete the category, you must click on the  then validate the deletion.

7.2 Schedules

The schedules that appear by default on the screen come from the DBM6000.

7.2.1 Weekly time zones

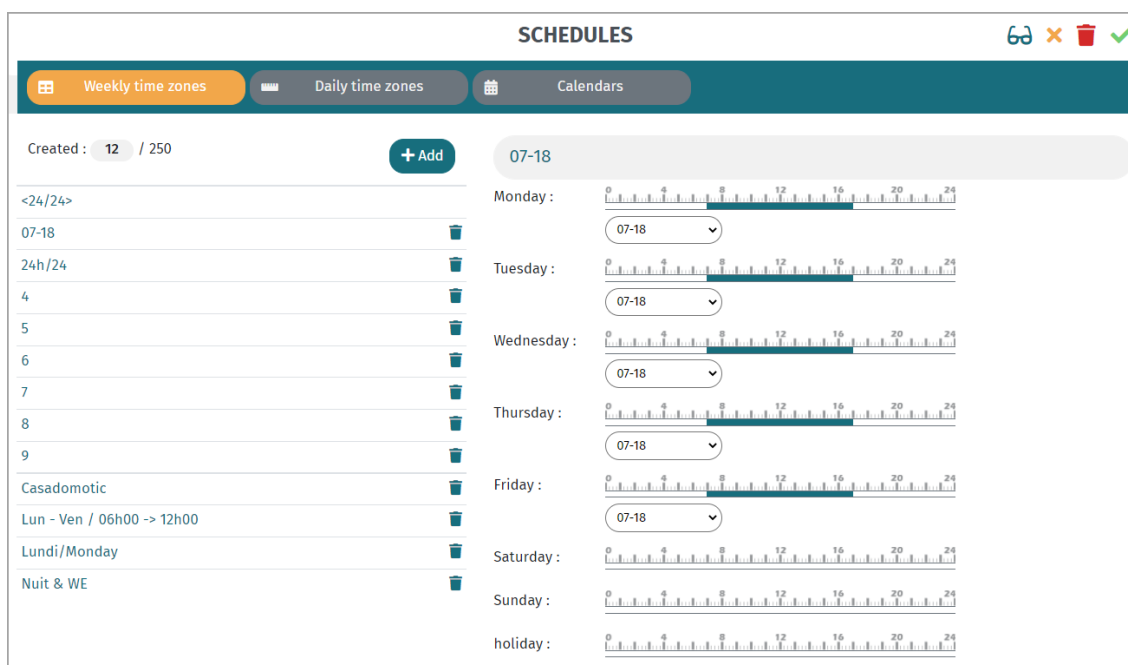
Each weekly time zone is a combination of 8 daily time slots. The first 7 correspond to the days of the week, and the last one represents the daily range to be taken in consideration during the vacation periods.

To add a weekly time zone, you must click on the  button



Then you must add a name to it, then using the drop-down menus you must choose a daily time zone for each day of the week and for the vacation period.

If a day is not assigned to a day, it will not be taken in consideration.

Validate your weekly time zones when you are finished.




The screenshot displays the 'SCHEDULES' management interface. At the top, there are tabs for 'Weekly time zones' (selected), 'Daily time zones', and 'Calendars'. Below the tabs, a 'Created : 12 / 250' indicator and a '+ Add' button are visible. A list of existing weekly time zones is shown on the left, including '<24/24>', '07-18', '24h/24', '4', '5', '6', '7', '8', '9', 'Casadomotic', 'Lun - Ven / 06h00 -> 12h00', 'Lundi/Monday', and 'Nuit & WE'. Each entry has a trash icon for deletion. On the right, a detailed view for the '07-18' zone is shown. It features a horizontal timeline from 0 to 24 hours for each day of the week (Monday through Sunday) and a 'holiday' section. Each day's timeline has a dropdown menu currently set to '07-18', indicating the selected time zone for that day.

If you want to modify or delete a time zone, you just have to click on its name to edit it. You will then have the choice to validate the changes by clicking on the  or if you want to delete it, you must click on the  then validate the deletion.

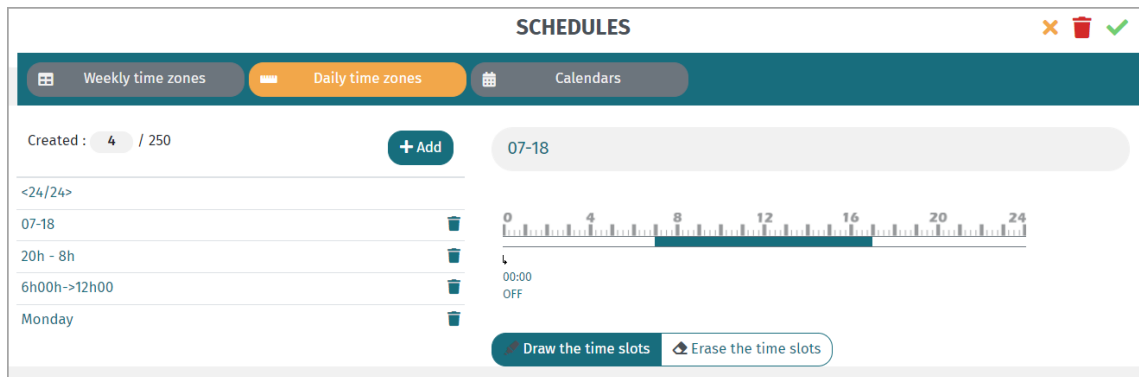
7.2.2 Daily time zones

Each daily time zone represents a period from 0:00 to 23:59. These daily ranges are used in the definition of the weekly time zones.



To add a daily range, you must click on the  button

Then you must add a name to it, then with your mouse you must fill in the timeline. By clicking on "Delete slots" you can delete a part of the timeline to correct it.

Validate your time slot when you are finished.



The screenshot shows the 'SCHEDULES' interface with the 'Daily time zones' tab selected. At the top, there are three tabs: 'Weekly time zones', 'Daily time zones' (active), and 'Calendars'. Below the tabs, there is a 'Created : 4 / 250' indicator and a '+ Add' button. A list of time zones is shown on the left, including '07-18', '20h - 8h', '6h00h->12h00', and 'Monday', each with a trash icon. On the right, there is a timeline from 0 to 24 hours. A dark blue bar is drawn from 0 to 16 hours. Below the timeline, there is a '00:00 OFF' label. At the bottom, there are two buttons: 'Draw the time slots' and 'Erase the time slots'. In the top right corner, there are three icons: a red 'X', a red trash can, and a green checkmark.

If you wish to modify or delete a daily time zone, simply click on its name to edit it. You will then have the choice of validating the changes by clicking on the  or if you wish to delete it, you must click on the  then validate the deletion.

7.2.3 Schedules

Schedules allow you to define vacation periods*, normal days off*, fixed holidays (every year).

* Vacation periods are understood to mean the shutdown of the company and not the individual vacations of the people.

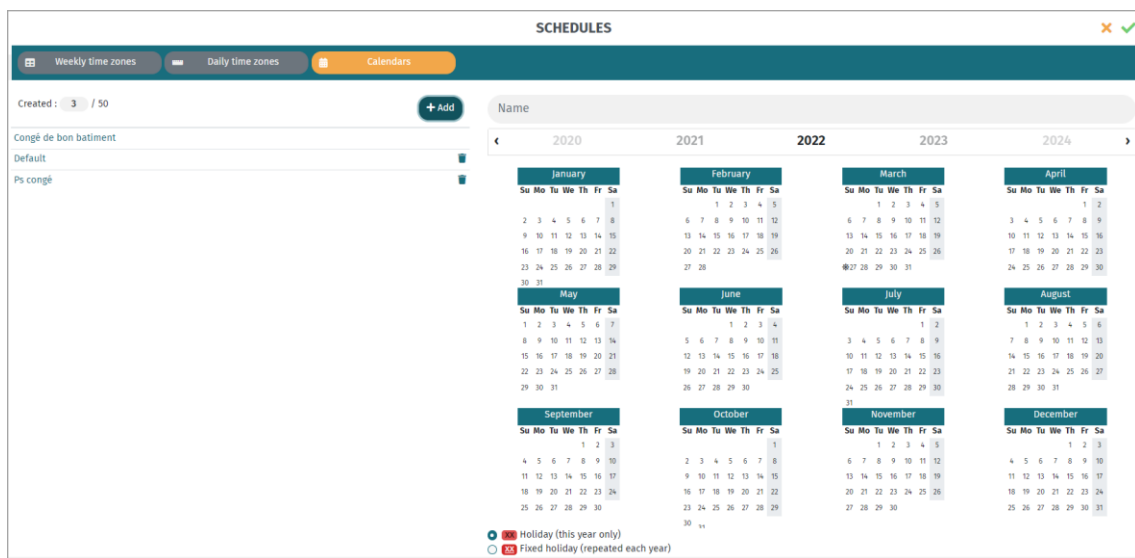
Calendars can be used in categories and access units.



To add a calendar, you must click on the  button



Then you must add a name to it, then with your mouse you must click on the days you want to put in "Holiday".

You can add holidays for the current year or for each year depending on the option chosen at the bottom of the calendar.

Validate your calendar when you are finished.



The screenshot displays the 'SCHEDULES' management interface. At the top, there are tabs for 'Weekly time zones', 'Daily time zones', and 'calendars' (which is selected). Below the tabs, a 'Created' counter shows '3 / 50'. A '+ Add' button is visible. The main area is a calendar grid spanning from 2020 to 2024. The grid shows months from January to December for each year. Days are color-coded: light blue for regular days, light green for fixed holidays (repeated every year), and light orange for holidays specific to the current year (2022). A legend at the bottom indicates:
 -  Holiday (this year only)
 -  Fixed holiday (repeated each year)

If you want to modify or delete a calendar, you just have to click on its name to edit it. You will then have the choice to validate the changes by clicking on the  or if you want to delete it, you must click on the  then validate the deletion.


7.3 Doors

The doors that appear in the list are common and private accesses belonging to your entity. The accesses are created from the DBM6000.




7.3.1 Door configuration




































By clicking on the name of an access, you edit the portion of the configuration that you can modify.

Using the different drop-down menus, you can choose weekly time zones to be applied for free access, forbidden access and for the activation of the push button. You can also choose a calendar for this access.


You can validate the changes by clicking on the 


DOORS




1 - Test Twin		
1 - Twin RS		
1.0 - QuadDoor IP		
1.0 - QuadDoor RS		
1.1 - QuadDoor IP		
2 - Porte interne SAS		
2.0 - QuadDoor IP		
2.0 - QuadDoor RS		
Caméra Plaque HIK		
DF9F		
Door Alpha - 72444		
Door IP - 16793		
Door Maestro		
External door 32815		
Maestro + Door SAV		
Main entry 66001		
Nouvel accès		
Porte 11		
Porte Interne		
TEST DOOR Checkmade		

1 - Test Twin


 Private door

 Free periods:


-

 Locked period:

-

 Push button:

07-18

 Calendar:

Default

7.4 Free fields

20 free fields are available for the user's profile. The free fields are taken from the DBM6000 and can be modified.

7.4.1 Configuration of the free field

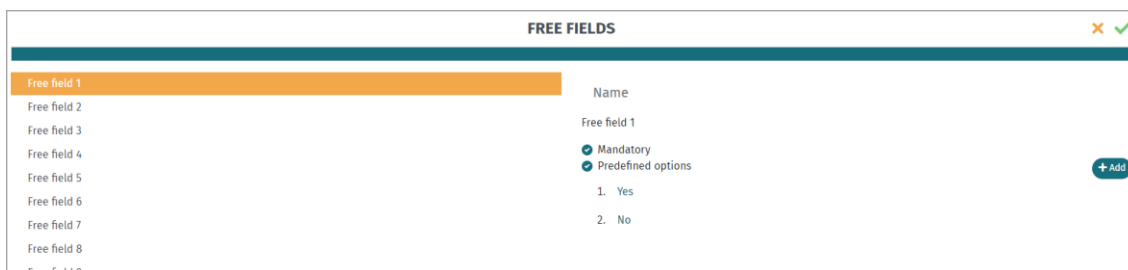
Click on the name of the free field to edit it.



Then add the name of your free field.

You can make this free field mandatory by activating the option.

You can also set predefined values for the field. In this case, a drop-down list will be displayed in the user's record showing the values.

You can validate the changes by clicking on the .



If you want to modify or delete a free field, you just have to click on its name to edit it. You will then have the choice to validate the changes by clicking on the  or if you wish to delete it, you must click on the  then validate the deletion then you must click on the to return to the main screen without revalidating the fields of the page.

7.5 Entity (Visible only if entities are configured in the system)

This window will show you the information related to your DBM6000 installation and the entities supervised with DinSide.

8. Administration

8.1 Global resources

This part gives you general information about the DBM6000 installation that you are connected to.

The button to create an entity is in this screen

8.2 Server status

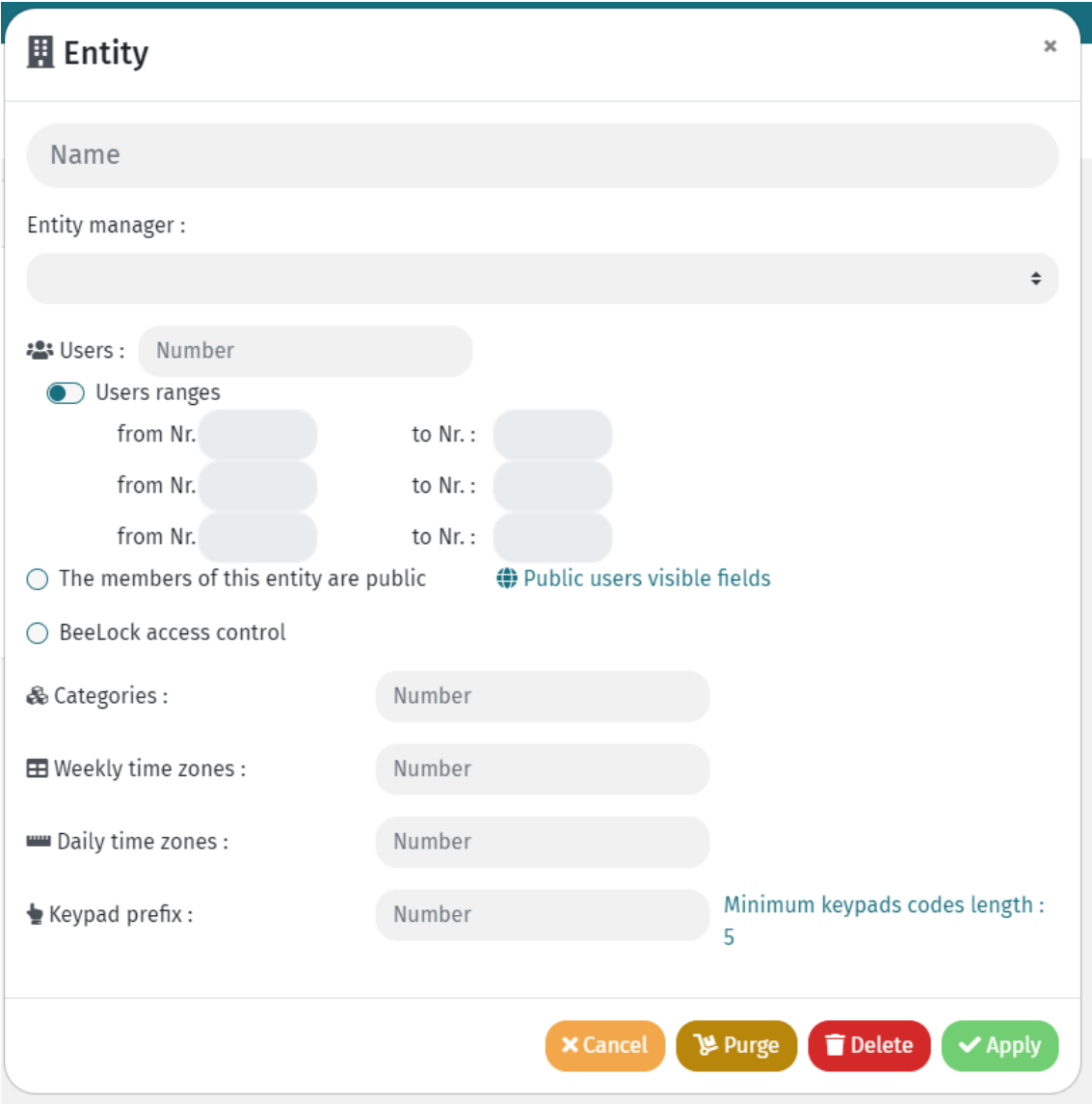
This screen shows you the version of DinSide and the name of the database to which it is connected.

The DBM6000 section shows you if the server is started and connected, the version and other information concerning the Webservice connection with DinSide.

8.3 Creation of a new entity

It is an administrator who creates the entities. When creating a new entity, the administrator has access to the configuration window below to determine:

- The name of the entity
- Who is the entity's administrator? This operator must be in the "operator" list of DBM6000.
- The maximum number of users for the entity.
- If there are user ranges that you want to define.
- If the entity's users are public and therefore visible to other entities. The option "The members of this entity are public" allows you to choose which fields will be visible.
- If the entity has a control over BeeLock.
- The number of categories, weekly time zones and daily time zones to which this entity is eligible.
- The prefix for the keypad codes of this entity and the minimum length of the keypad codes. The prefix always precedes the keypad code.



The image shows a configuration window titled "Entity" with a close button (X) in the top right corner. The window contains several input fields and options for configuring a new entity. The fields are: "Name" (a large text input), "Entity manager :" (a dropdown menu), "Users : Number" (a text input), "Users ranges" (a toggle switch), "from Nr." and "to Nr. :" (three pairs of text inputs for ranges), "The members of this entity are public" (a radio button), "Public users visible fields" (a globe icon), "BeeLock access control" (a radio button), "Categories : Number" (a text input), "Weekly time zones : Number" (a text input), "Daily time zones : Number" (a text input), and "Keypad prefix : Number" (a text input). To the right of the "Keypad prefix" field is the text "Minimum keypads codes length : 5". At the bottom right, there are four buttons: "Cancel" (orange), "Purge" (yellow), "Delete" (red), and "Apply" (green).

Entity

Name

Entity manager :

Users : Number

☒ Users ranges

from Nr. to Nr. :
from Nr. to Nr. :
from Nr. to Nr. :

☐ The members of this entity are public ☒ Public users visible fields

☐ BeeLock access control

Categories : Number

Weekly time zones : Number

Daily time zones : Number

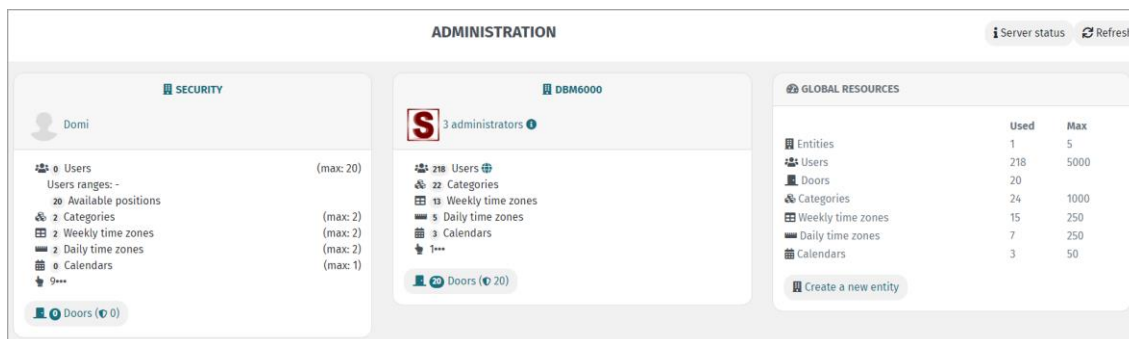
Keypad prefix : Number Minimum keypads codes length : 5

Cancel Purge Delete Apply

When the fields are completed, click on "Apply" to validate the data and create the entity.

When an entity has been created, it appears in the "Administration" window

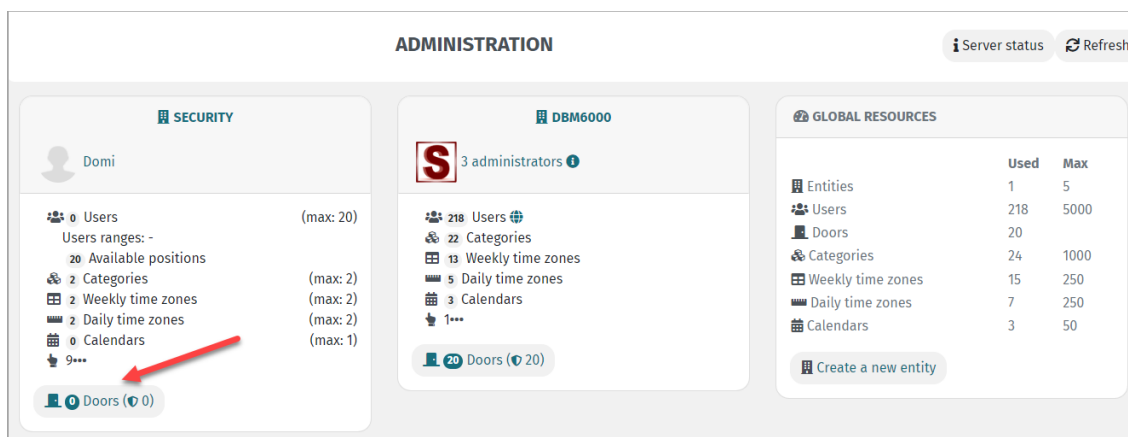
In this window you can see the information about the entity(ies), the DBM6000 and the global resources.



8.4 Management of private or common access to an entity




When your entity is created, you must associate accesses to it. These can be private if they are not already used by other entities or can remain common.

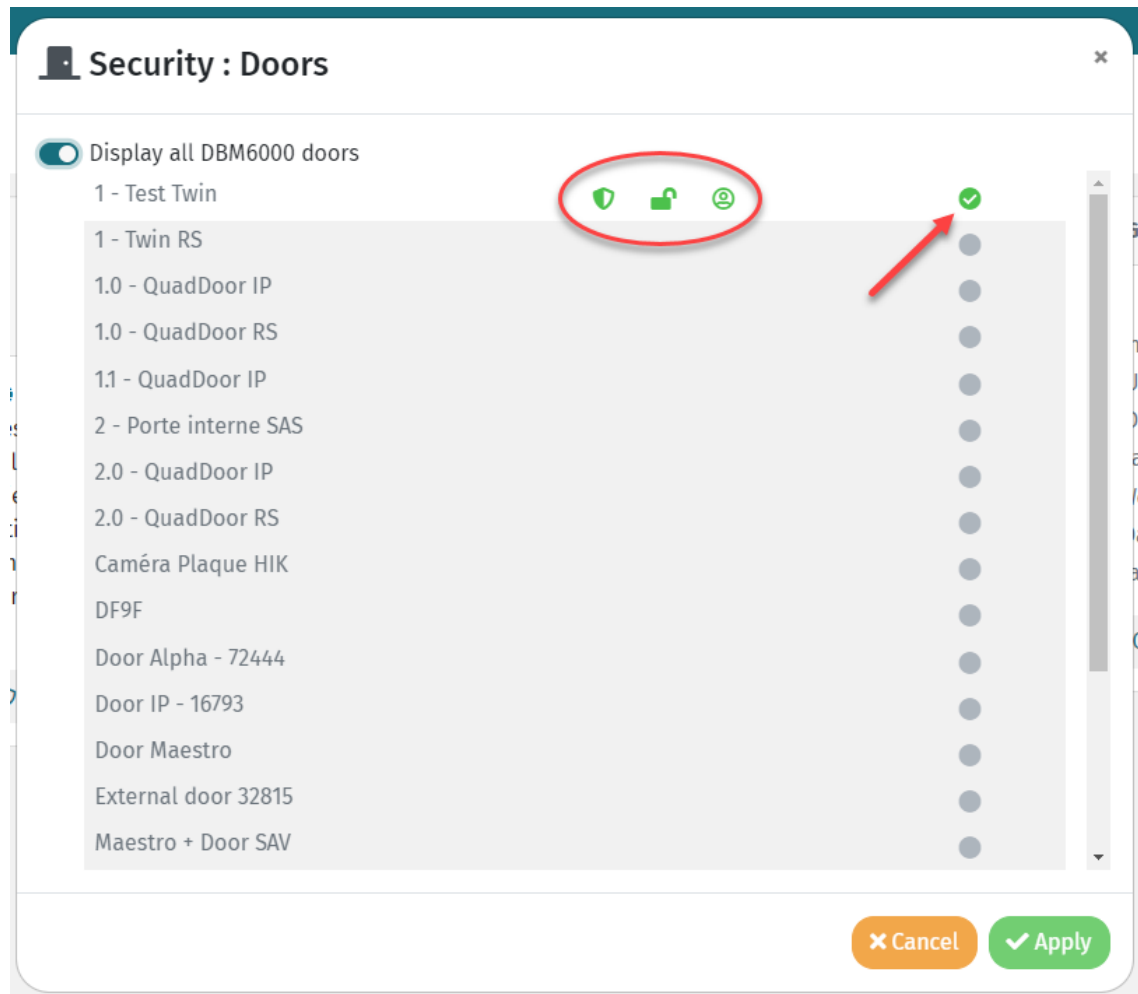
To manage accesses, you must be a full system administrator. Click on the door icon of the entity whose access you wish to manage.



In the following window, you must activate the "Show all DBM6000 doors" option to view the system accesses.

Click on the grey dot to enable access, then on the other icons to:


-  Set this access to "Private" mode
-  Authorized the unlocking of the access.
-  Allow to see the events of all users on this access.



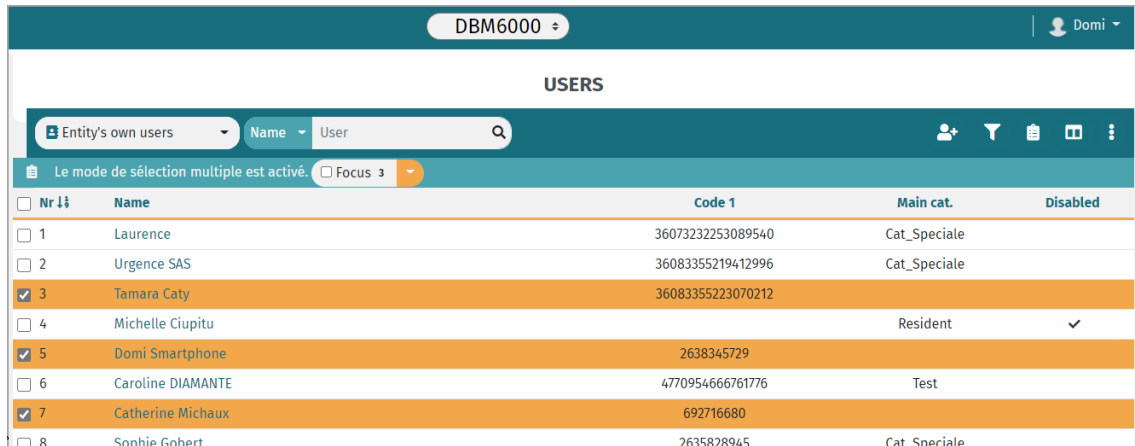
When your configuration is complete, click on the "Apply" button to validate and close the window.

8.5 Users transfer to an entity.

You can also transfer several users already existing in an entity or from DBM6000 to another entity.

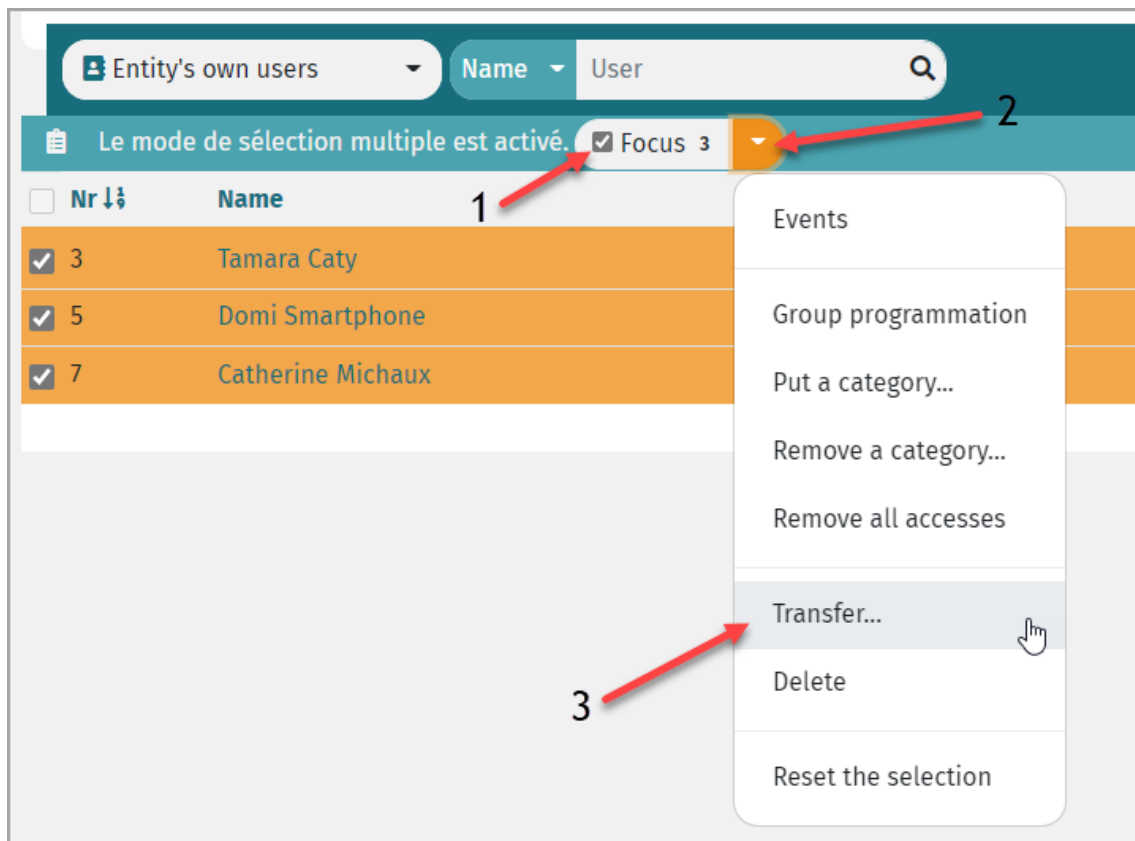
To do this, open the "Users" window and select the "Multiple selection" option by clicking on the  icon

Then you can select the users from your private list only that you want to transfer.

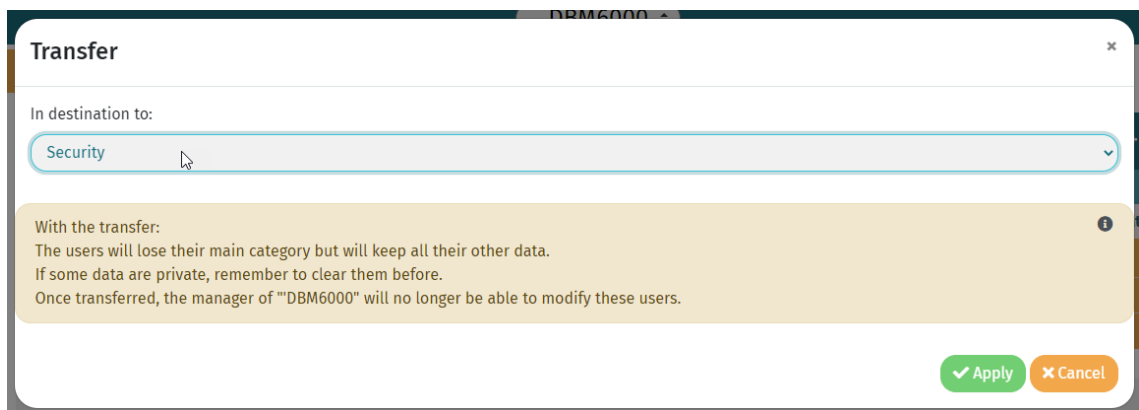


Nr	Name	Code 1	Main cat.	Disabled
1	Laurence	36073232253089540	Cat_Speciale	
2	Urgence SAS	36083355219412996	Cat_Speciale	
3	Tamara Caty	36083355223070212		
4	Michelle Ciupitu		Resident	✓
5	Domi Smartphone	2638345729		
6	Caroline DIAMANTE	4770954666761776	Test	
7	Catherine Michaux	692716680		
8	Sophie Gobert	2635828945	Cat_Speciale	

Activate the "Focus" option to see only your selection and open the drop-down menu. Choose the "Transfer..." option



Using the drop-down menu, choose the destination entity for your users.

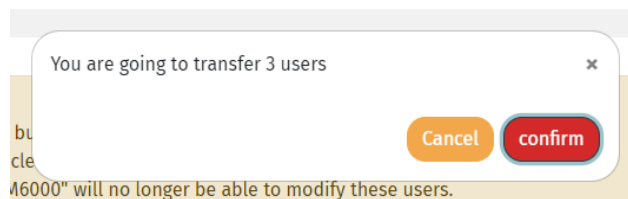
A dialog box titled "Transfer" with a close button (X) in the top right corner. It contains a section "In destination to:" with a dropdown menu showing "Security". Below this is a yellow warning box with an information icon (i) and the text: "With the transfer: The users will lose their main category but will keep all their other data. If some data are private, remember to clear them before. Once transferred, the manager of 'DBM6000' will no longer be able to modify these users." At the bottom right are two buttons: a green "Apply" button with a checkmark and an orange "Cancel" button with an X.

As mentioned in the warning, users will lose their main category, but will keep all their other data.

If some data is private, remember to delete it before.

Once transferred, the managers of the original entity will no longer be able to modify these users.

Click on "Apply" and "Confirm" to validate the transfer of users to their new entity.

A confirmation dialog box with a close button (X) in the top right corner. It contains the text "You are going to transfer 3 users". At the bottom are two buttons: an orange "Cancel" button and a red "confirm" button.